

Pierce Township Trustees
Special Meeting Minutes
December 28, 2022

The Board of Trustees of Pierce Township, Clermont County, Ohio met for a Special Meeting at 10:15a.m., Wednesday, December 28, 2022 at the Pierce Township Administration Building, 950 Locust Corner Road.

CALL TO ORDER:

Chairman Nicholas Kelly called the meeting to order. Trustee Kambelos, Trustee Allen Freeman and Chairman Nicholas Kelly were present at roll call. Attorney Katie Barbieri, Planning & Zoning Administrator Eddie McCarthy, Police Chief Paul Broxterman, Assistant Fire Chief Jim Watkins, Service Director John Koehler, Administrator Tim Williams and Fiscal Officer Debbie Schwey were also present.

PLEDGE OF ALLEGIANCE:

Trustee Freeman led everyone in the Pledge of Allegiance.

PURPOSE OF THE MEETING:

The purposes of this meeting are to conduct final 2022 business of the township and other such matters- as shall come before the board.

NEW BUSINESS:

Fiscal Officer Schwey requests a motion authorizing the Fiscal Officer to make all necessary intra-fund transfers during the year of 2023. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Fiscal Officer Schwey requests a motion to authorize the Trustees and Fiscal Officer to continue on salary method per the Ohio Revised Code Section 505.24 and 507.09 (D) for 2023 and that the compensation and benefits for the Trustees and Fiscal Officer be deducted from the General Fund. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Fiscal Officer Schwey requests a motion for the Advancement of Taxes collected in 2023 for the first half (February) and second half (July) tax periods. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Fiscal Officer Schwey requests a motion for Resolution 2022-057, a resolution providing health care and insurance coverage for elected officials. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Fiscal Officer Schwey requests a motion to approve the renewal of property/liability coverage from OTARMA in the amount of \$117,044.00. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Fiscal Officer Schwey requests a motion to approve the standard mileage reimbursement rate beginning January 1, 2023 at 62.5 cents per mile driven for business use (up 4 cents from the rate of 2022). Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Fiscal Officer Schwey requests a motion to adopt the Roth 457 option after tax agreement through the Ohio Deferred Compensation Plan. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Service Department Director Koehler requests a motion to approve the additional cost for the 2021 resurfacing township roads with Barrett Paving Materials Inc. for a total of \$69,592.05. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Administrator Williams requests a motion for Resolution 2022-058, a resolution establishing the full-time positions of Community Development and Planning Manager for Pierce Township. Discussion followed. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Police Chief Broxterman requests a motion approving the addition of two (2) full-time and one (1) part-time police officer positions for the calendar year 2023 and authorizing the recruitment of said positions beginning January 1, 2023. Discussion followed. Chairman Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Assistant Fire Chief Watkins requests a motion to accept the full-time resignation of Lieutenant Chris Hines and re-classify him as a part-time Firefighter/Paramedic effective January 3, 2023. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Assistant Fire Chief Watkins requests a motion to approve the annual payment for contracted services to New Richmond Fire/EMS in the amount of \$10,000.00 for Fire and EMS coverage for the approved portions of Ohio Township pursuant to the previously approved contract noting Ohio Township has already submitted \$5,000.00 to Pierce Township to go toward this payment. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Assistant Fire Chief Watkins requests a motion to approve the emergency repair invoice for the E-One fire engine pump control display to Vogelpohl Fire Equipment in the amount of \$3,021.68, noting the repairs have been made and the vehicle is back in service. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Planning & Zoning Administrator McCarthy requests a motion to adopt Resolution 2022-059, a resolution setting a temporary moratorium on certain new building uses in Pierce Township for eight (8) months. The moratorium is intended to pause these developments until the Pierce Township land use plan is adopted in 2023. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Planning & Zoning Administrator McCarthy requests consideration of a motion to appoint members to the Pierce Township Zoning Commission and to the Board of Zoning Appeals for a five (5) year appointment beginning January 1, 2023 and a two (2) year appointment for alternate members. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Trustee Kambelos made the motion to approve Jennifer Taylor as alternate to the zoning commission seconded by Trustee Freeman. Roll call: Trustee Kambelos, yea, Trustee Freeman, no, Chairman Kelley, no.

Trustee Freeman made the motion to approve Bev Benzing as alternate to the zoning commission seconded by Chairman Kelly. Roll call: Trustee Freeman, yea, Chairman Kelly, yea, Trustee Kambelos, no.

Chairman Kelly made the motion to approve Catherine Neal as full- time zoning commission, seconded by Freeman. Roll call: Chairman Kelly, yea, Trustee Freeman, yea, Trustee Kambelos, no.

Trustee Freeman made the motion to approve Ryan Holte and Brad Motz to Board of Zoning Appeals, seconded by Trustee Kambelos. Roll call: All aye.

EXECUTIVE SESSION:

Chairman Kelly requests a motion to adjourn into executive session as permitted by Ohio Revised Code Section 121.22(G)(1) to consider the employment, dismissal, discipline or compensation of a public employee or official and adjourn into executive session with the township law director as permitted by Ohio Revised Code Section 121.22(G)(3) to discuss Imminent Litigation. Action may be taken by board after leaving executive session. Trustee Kambelos made the motion to leave executive session at 12:30p.m., seconded by Trustee Freeman. Roll call: All aye.

Administrator Williams requests a motion to provide a 4% cost of living wage adjustment to those Pierce Township employees and officials not within a current collective bargaining agreement for the 2023 calendar year. This adjustment would begin with the January 18th pay date. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Administrator Williams requests a motion to increase Police Clerk Kathy Menshouse's hourly wage rate to \$29.00 per hour for the 2023 calendar year. This adjustment will begin with the January 18th pay date. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

OTHER BUSINESS:

Administrator Williams has received a request from the Batavia Township Board of Trustees to set a date with the Pierce Township Board of Trustees to discuss the properties jointly owned, formerly the Village of Amelia properties. Date will be set at the January 5th special meeting.

ADJOURNMENT

Trustee Kambelos made the motion to adjourn the meeting at 12:40p.m., seconded by Trustee Freeman. Roll call: All aye.

ATTESTED:

The Pierce Township Board of Trustees approved the foregoing minutes on: January 11, 2023.

Chairman Nicholas Kelly, Pierce Township Board of Trustee

Debbie Schwey, Pierce Township Fiscal Officer