

Pierce Township Trustees  
Regular Meeting Minutes  
April 13, 2022

The Board of Trustees of Pierce Township, Clermont County, Ohio met for their Regular Meeting at 6:30p.m., Wednesday, April 13, 2022 at 950 Locust Corner Rd. Cincinnati, Ohio 45245.

**CALL TO ORDER:**

Chairman Nicholas Kelly called the meeting to order. Trustee Peter Kambelos, Trustee Allen Freeman and Chairman Nicholas Kelly were present at roll call. Administer Loretta Rokey, Attorney Katie Barbieri, Fire Chief Craig Wright, Assistant Fire Chief James Watkins, Police Chief Paul Broxterman, Service Department Director John Koehler, Planning and Zoning Administrator Eddie McCarthy and Fiscal Officer Debbie Schwey were also present.

**PLEDGE OF ALLEGIANCE:**

Mr. Stan Shadwell led everyone in the Pledge of Allegiance.

Chairman Kelly mentioned that former Greenspace & Park Board member Mr. George Carpenter passed away.

**REVIEW AND APPROVAL OF MINUTES:**

Fiscal Officer Schwey made the motion to approve the March 9, 2022 Regular Meeting Minutes and March 16, 2022 Special Meeting Minutes. Trustee Freeman made the motion to approve and seconded by Trustee Kambelos. Roll call: All aye.

**PUBLIC PRESENTATION:**

Beth Lammrish manager from the Amelia Branch Library reported that it is Library Week.

**DEPARTMENTAL CELEBRATIONS & UPDATES:**

Police Dept.-Police Chief Broxterman introduced Officer Justin Schultz as being assigned to the Clermont County Narcotics Drug Unit.

Fire/EMS-Fire Chief Wright reported the off- road vehicle is in. Pond Run Rd. will be closed May 6<sup>th</sup>.

Service/Streets/Cemetery-Service Director Koehler reported the service department is keeping up with ditching.

Parks- Michelle Balside reported had a good turn out of volunteers for Clean Up Day.

Planning & Zoning Activity-Updates-Planning & Zoning Administrator McCarthy reported Land Use meeting went well and are coming up with some creative ideas. Finishing up interviews for the new planning & zoning person. Discussed setting date for Public Hearing. The Board agreed to hold the Public Hearing at 6:30p.m. on May 11<sup>th</sup>. Move the Regular Trustee Meeting to Thursday, May 19<sup>th</sup> at 6:30p.m. and the joint Parks Committee and Trustee Meeting to Thursday, May 19<sup>th</sup> at 5:00p.m.

Administration- Administrator Rokey reported Volunteer Gas Company has filed for bankruptcy and the natural gas customers will be going back to Duke Energy.

Discussion regarding having a job announcement prepared for the administrator position. The trustees decided to advertise beginning April 18<sup>th</sup> and replies back by May 6<sup>th</sup>.

Trustee Kambelos made the motion to have the Administrator advertise for a new administrator beginning April 18<sup>th</sup>. Trustee Freeman seconded the motion. Roll call: All aye.

The Easter Egg Hunt is scheduled for April 16th at the Locust Corner Park.

Trustee Freeman received a call from the Ohio River Way looking for funding. Trustee Freeman made the motion to direct the administrator to draft a letter of support. Seconded by Trustee Kambelos. Roll call: All aye.

**OLD BUSINESS:**

No old business.

**NEW BUSINESS:**

The fiscal office included and provided a cash summary by fund, a bank reconciliation report, receipt account report and an appropriation status report to the Board of Trustees.

Fiscal Officer Schwey requests a motion for approval of the payment of payroll for the month of March, 2022 in the amount of \$565,851.14. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Fiscal Officer Schwey requests a motion for approval of the payment of bills for the month of March, 2022 in the amount of \$334,307.95. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Fiscal Officer Schwey requests a motion to authorize the payment of our annual Worker's Compensation Group Rating renewal through Sedgwick in the amount of \$5,260.00. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Fiscal Officer Schwey requests a motion for Resolution 2022-008, a resolution establishing credit card policy for Pierce Township. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Fiscal Officer Schwey requests a motion for Resolution 2022-009, a resolution declaring a 2010 Ford Crown Victoria surplus property and authorizing the disposal of the vehicle. (allowing transfer of ownership to former Police Chief Jeffrey Bachman.) Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Fiscal Officer Schwey requests a motion to approve the appointment of a part-time assistant to the fiscal office. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Police Chief Broxterman requests a motion for Resolution 2022-010, a resolution authorizing expenditure from American Rescue Plan Act Funds in the amount of \$3,160.00. (This is to IMI Ohio, LLC for the concrete apron for the police storage facility, material only.) Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Police Chief Broxterman requests a motion to purchase a new 2022 Ford Explorer from Lebanon Ford in the amount of \$40,587.00. (The expected delivery date is approximately 30

weeks out.) Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Police Chief Broxterman requests a motion to allocate an additional expense to outfit the 2022 Ford Explorer with police equipment from Parr Public Safety upon delivery. (This expense is not expected to exceed \$10,000.00.) Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Police Chief Broxterman requests a motion to allow retiring Police Chief Jeff Bachman to purchase his department issued firearm for \$1.00 as outlined in the police union contract. Smith and Wesson M&P 9mm-serial number NBB2020. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Police Chief Broxterman requests a motion to pay Axon Enterprise, Inc. in the amount of \$15,487.10 for body camera equipment, warranties and licenses for year one of a five-year contract. (Once this amount is paid we will be reimbursed \$11,615.32 through a Justice Assistance Grant (JAG). This makes the cost to the township in year one \$3,871.78.) Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Police Chief Broxterman requests a motion to purchase 18 Level IIIA ballistic helmets from Pro-Tech Sales in the amount of \$10,500.00. (The helmets are needed for potential active shooter incidents.) Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Police Chief Broxterman requests a motion to purchase 15,000 rounds of Winchester ammunition from Vance's Law Enforcement in the amount of \$3,983.70. (The ammunition is needed for yearly firearms qualifications and training.) Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Fire Chief Wright requests a motion to approve the appointment Andrew Petronio from a part-time Firefighter/Paramedic to a full-time Firefighter/Paramedic at the established rate per the collective bargaining agreement effective April 17, 2022. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Fire Chief Wright requests a motion to approve the appointment of Brian Sims as a part-time Firefighter/Paramedic at the established rate pending successful completion of all associated pre-employment requirements and a one-year probationary period noting that the cost of all associated pre-employment requirement is that of the township. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Fire Chief Wright requests a motion to approve the appointment of Tim Linz as a part-time Firefighter/EMT at the established rate pending successful completion of all associated pre-employment- requirements and a one-year probationary period noting that the cost of all associated pre-employment requirement is that of the township. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Fire Chief Wright requests a motion to approve the emergency purchase of parts for the 2002 Precision Fire engine from Precision Fire Apparatus in the amount of \$3,103.72. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Fire Chief Wright requests a motion to approve the purchase of Globe turnout gear and personal protective equipment from Vogelpohl Fire Equipment in the amount of \$6,222.00. Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

Service Department Director Koehler requests a motion for Resolution 2022-011, a resolution authorizing \$118,037.40 expenditure from American Rescue Plan Act Funds. (For additional cost of 2022 resurfacing program through the County Engineer's Office.) Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Service Department Director Koehler requests a motion for Resolution 2022-012, a resolution authorizing expenditure from American Rescue Plan Act Funds to accept the quote of \$82,941.00 for storm sewer rehabilitation on Holly Ridge from Insight Pipe Contracting, LLC. Trustees decided to table this resolution contingent up review with legal counsel being ARP eligible.

Service Department Director Koehler requests a motion to accept the two-year Ground Maintenance contract with Sullivan & Sons in the amount of \$20,336.00. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Service Department Koehler requests a motion to accept the quote of \$68,939.30 for a T76T4 Bobcat Track Loader from Bobcat Enterprises Inc. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Service Department Director Koehler requests a motion to authorize an agreement with W. E. Smith Construction in the amount of \$254,796.75 for the Cole Road Erosion Mitigation project. (OPWC Grant & Loan Funding.) Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Planning & Zoning Administrator McCarthy requests a motion for Resolution 2022-013, a resolution regarding debris and conditions at 962 Legendary Run. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Township Administrator Rokey requests a motion for Resolution 2022-014, a resolution declaring the intent to conduct an internet auction for the sale of unneeded, obsolete or unfit personal property of Pierce Township and Batavia Township acquired from the former Village of Amelia. Trustee Kambelos made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Township Administrator Rokey requests a motion to authorize a month-to-month extension agreement and addendum with Rumpke of Ohio, Inc. in accordance with the existing terms and conditions of the Pierce Waste Collection Contract effective May 30, 2022. (Note: Resolution of necessity will be required for November levy ballot & contract is void if levy fails.) Trustee Freeman made the motion to approve, seconded by Trustee Kambelos. Roll call: All aye.

**PUBLIC COMMENT/OPEN FLOOR DISCUSSION:**

Trustee Kambelos commented on the road work on Pond Run Rd, using his driveway as a turn around. He also commented on recycling within the township.

Trustee Freeman stated the Zimmer Plant in Moscow will be closing, this will have a financial impact for New Richmond Schools. This will be a 2.5mil loss for the schools.

Mr. Tim Rudd introduced himself and stated that he is running for the position of Clermont County Auditor.

**OTHER BUSINESS:**

The administrator is waiting on applications from three candidates who expressed interest in becoming members of the Park Board and replacing Mr. Randy Page who is not renewing his term.

Mr. Rex Johnson, president of the Legendary Run Home Owners Association stated the concerns of safety from residents regarding the home that caught fire in East Legendary. Planning & Zoning Administrator McCarthy showed pictures of the home. He will be getting with the owner of the property about securing, tearing down or rebuilding on this property.

**EXECUTIVE SESSION:**

Trustee Freeman made the motion to enter into executive session at 8:02p.m. as authorized by Ohio Revised Code Section(s) 121.22(G)(2) to consider the sale of property at competitive bidding, or the sale or sale or other disposition of unneeded, obsolete, or unfit-for-use property in accordance with section 505.10 of the revised code, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest.. Seconded by Trustee Kambelos. Roll call: All aye.

Trustee Kambelos made the motion to come out of executive session at 9:10p.m., with no action being taken by the Board, seconded by Trustee Freeman. Roll call: All aye.

**ADJOURNMENT:**

Trustee Freeman motion to adjourn the meeting at 9:11p.m., seconded by Trustee Kambelos. Roll call: All aye.

**ATTESTED:**

The Pierce Township Board of Trustees approved the foregoing minutes on May 19, 2022.

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Chairman Nicholas Kelly, Pierce Township Board of Trustee

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Debbie Schwey, Pierce Township Fiscal Officer

**NEXT REGULAR MEETING:**

May 19, 2022 at 6:30p.m.