

Pierce Township Trustees
Regular Meeting Minutes
September 20, 2023

The Board of Trustees of Pierce Township, Clermont County, Ohio met for their Regular Meeting at 6:30p.m., Wednesday, September 20, 2023 at 950 Locust Corner Rd. Cincinnati, Ohio 45245.

CALL TO ORDER:

Chairman Pete Kambelos called the meeting to order. Trustee Nicholas Kelly, Trustee Allen Freeman and Chairman Pete Kambelos were present at roll call. Attorney Katie Barbieri, Administrator Tim Williams, Assistant Fire Chief Jim Watkins, Police Chief Paul Broxterman, Service Department Director John Koehler, Director of Community Development & Planning Eddie McCarthy and Fiscal Officer Debbie Schwey were also present.

PLEDGE OF ALLEGIANCE:

Mr. Andrew Higgins led everyone in the Pledge of Allegiance.

REVIEW AND APPROVAL OF MINUTES:

Fiscal Officer Schwey made the motion to approve the August 9, 2023 Regular Meeting Minutes, August 16, 2023, and August 21, 2023, Special Sessions Meeting Minutes, and August 3, 2023 Public Hearing Meeting Minutes. Trustee Kelly made the motion to approve and seconded by Trustee Freeman. Roll call: All aye.

PUBLIC PRESENTATIONS AND ACTIONS:

Chairman Kambelos presented a Proclamation to Mr. Jeff Mazzaro recognizing the Stillmeadow Country Club for sixty years of operation within Pierce Township.

Chairman Kambelos did a ceremonial swearing in of full-time Firefighter/EMT Nick Chiarenzelli.

Chairman Kambelos did a ceremonial swearing in for the promotion to lieutenant.

Assistant Fire Chief Watkins recognition of Mr. Carl Whalen and Back the Hero's Rumble for their recent donation of firefighting particulate hoods exceeding \$10,000.00. Mr. Whalen was not able to attend tonight's meeting.

PUBLIC COMMENT/OPEN FLOOR DISCUSSION:

Mr. Stan Shadwell ask why there is no receptionist in the front office. Chairman Kambelos stated there will be more discussion tonight.

DEPARTMENTAL UPDATES:

Police Chief Broxterman reported on the active shooter training the police and fire departments on August 3rd & 4th at the Locust Corner Elementary School.

Assistant Fire Chief Watkins reported on the EMS equipment grant they received from the State of Ohio in the amount of \$4,408.39. Assistant Fire Chief Watkins taught a roper operational course in August.

Service Department Director Koehler reported and updated the Board on Pond Run Road construction.

Parks & Greenspace Committee Chairman Dresie reported on the Concert in the Park Car Show. The show raised \$526.00 in sales. Movie night that was held September 16th went very well. The weather was perfect and there was a great turnout.

Director of Community Development & Planning McCarthy reported there will be a zoning commission vacancy. Ms. Susan Frede is resigning her position. The Planning Commission met in August and the Clermont County Planning Commission approved 33 home lots regarding the Davis/Nine Mile Development.

Administrator Williams reported on the Groh Park progress. The park should be completed within the next few weeks. 85% of the work has been completed. Once completed there should be some sort of dedication. Trustee Freeman requests of the service department to separate hours working at Groh Park to be paid out of the ARPA Fund.

OLD BUSINESS:

No old business.

NEW BUSINESS:

The fiscal office included and provided a cash summary by fund, a bank reconciliation report, receipt account report and an appropriation status report to the Board of Trustees.

Fiscal Officer Schwey requests a motion for approval of the payment of bills for the month of August, 2023 in the amount of \$938,044.94. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Fiscal Officer Schwey requests a motion for approval of the payment of payroll for the month of August, 2023 in the amount of \$635,508.14. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Fiscal Officer Schwey, requests a motion to approve Resolution 2023-028, accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the Clermont County Auditor.

Fiscal Officer Schwey requests a motion to pay the Clermont County Tax bill for jointly owned property at 119 A W. Main St. in the amount of \$117.25. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Fiscal Officer Schwey requests a motion to have attorney develop a resolution to correct motion regarding Flagel, Huber & Flagel amending the contract. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Chairman Kambelos requests a motion to adopt Resolution 2023-029, amending the regular meeting and special meeting notice policy and establishing standard operating procedures. Discussion followed. Chairman Kambelos made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Administrator Williams requests a motion to approve a contract with Prus Construction, Inc. in the amount of \$302,400 for completion of planned park improvements at Locust Corner Park. This contract will correct and complete work began by a prior contractor prior to their dismissal for poor work quality and lack of progress. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye

Mr. Benjamin Brandstetter of Brandstetter Carroll, Inc. gave an over view of what has been completed at Groh Park and when will work begin at the Locust Corner Park.

Mr. Mark Cann asked about the Logan Creek Co., stated someone needs to be held accountable for their mistakes. Mr. Doug Dreise asked about the basketball courts and pickle ball courts. Gaining a basketball court.

Administrator Williams requests a motion to approve pay request #1 from Prus Construction, Inc. for work to complete improvements at Groh Park in the amount of \$86,350. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Police Chief Broxterman requests a motion to allow current officers to receive their old badges at no cost as the Department transitions to new badges and to dispose of the Department's old uniforms by either donation to another police department or via destruction. Any donations of uniforms will remove all unique identifiers to Pierce Township. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Fire Chief Wright requests a motion to approve the annual payment to US Bancorp in the amount of \$53,865.46 for the E-One fire engine. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Service Department Director Koehler requests a motion to accept the quote of \$7,631.00 to replace the fence at Spresser Hill Cemetery from Eads Fence Company, Inc. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Service Department Director Koehler requests a motion to accept the resignation of Zach Keating, effective September 29th, 2023. Trustee Freeman made the motion to approve, seconded by Trustee Kelly. Roll call: All aye.

Service Department Director Koehler requests a motion to carry over 48 hours of vacation time for the Service Department Director, John Koehler to be used within a year per the personnel

policy. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Service Department Director Koehler requests a motion to have a speed study done on Nordyke Rd. and to install Children Are At Play. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Community Development and Planning Director McCarthy requests a motion to adopt the Glen Mary and Pond View Drive Development Area Planning Brief as part of the 2023 adopted Land Use Plan. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

Community Development and Planning Director, Eddie McCarthy requests a motion to recommend approval of the Development Agreement between Pierce Township & Rich Life Farm & Fungi Consignment Store, LLC and authorize the Township Administrator and their assigns to execute the agreement. (motion tabled)

Community Development and Planning Director, Eddie McCarthy requests a motion to direct staff to facilitate demolition applications for sites 1-3. Trustee Kelly made the motion to approve, seconded by Trustee Freeman. Roll call: All aye.

EXECUTIVE SESSION:

Chairman Kambelos requests a motion to adjourn into Executive Session at 8:50p.m. as permitted by Ohio Revised Code Section 121.22(G)(3) to discuss imminent or pending litigation. Seconded by Trustee Kelly. Roll call: All aye.

Chairman Kambelos requests a motion to adjourn into Executive Session as permitted by Ohio Revised Code Section 121.22(G)(1) to consider the employment, dismissal, discipline, or compensation of a public employee. Seconded by Trustee Kelly. Roll call: All aye.

Trustee Kelly requests a motion to close executive session at 9:55p.m., with no action being taken by the Board. Seconded by Trustee Freeman. Roll call: All aye.

OTHER BUSINESS:

Special Meeting set for September 27, 2023 at 5:30p.m. for the purpose of to consider the employment, dismissal, discipline or compensation of a public employee as permitted by the Ohio Revised Code Section 121.22 (G)(1).

ADJOURNMENT:

Trustee Kelly motion to adjourn the meeting at 10:00p.m., seconded by Trustee Freeman. Roll call: All aye.

ATTESTED:

The Pierce Township Board of Trustees approved the foregoing minutes on October 11, 2023.

Chairman Pete Kambelos, Pierce Township Board of Trustee

Debbie Schwey, Pierce Township Fiscal Officer